

## AGENDA

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**Meeting:** Audit  
**Place:** Salisbury Room - County Hall, Trowbridge  
**Date:** Tuesday 27 January 2015  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to David Parkes of Democratic Services, County Hall, Trowbridge, direct line (01225) 718220 or email [david.parkes@wiltshire.gov.uk](mailto:david.parkes@wiltshire.gov.uk)

All public reports referred to on this agenda are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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### Membership:

Cllr Richard Britton (Vice  
Chairman)  
Cllr Rosemary Brown  
Cllr Tony Deane (Chairman)  
Cllr Stewart Dobson  
Cllr Julian Johnson  
Cllr Stephen Oldrieve

Cllr Helen Osborn  
Cllr Linda Packard  
Cllr Sheila Parker  
Cllr David Pollitt  
Cllr James Sheppard

### Non-Voting Members

Cllr Jane Scott OBE

Cllr Dick Tonge

### Substitutes

Cllr Terry Chivers  
Cllr Peter Evans  
Cllr Nick Fogg MBE  
Cllr Mike Hewitt  
Cllr George Jeans  
Cllr Jacqui Lay

Cllr Dr Helena McKeown  
Cllr John Noeken  
Cllr Jeff Osborn  
Cllr Mark Packard  
Cllr Ian West

## Part I

### Items to be considered while the meeting is open to the public

**1 Apologies and Membership Changes**

**2 Chairman's Announcements**

**3 Minutes of the Previous Meeting (*Pages 1 - 4*)**

To confirm and sign the minutes of the Audit Committee meeting held on 28 October 2014.

**4 Members' Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

**5 Public Participation and Committee Members' Questions**

The Council welcomes contributions from members of the public.

#### Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

#### Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda (acting on behalf of the Director of Resources) no later than 5pm on **26 January 2015**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

**6 Q3 - IA UPDATE (Pages 5 - 34)**

This progress report presents the Committee with an update on the performance of the Internal Audit (IA) Section. In particular, it provides a summary of:

- the outcomes of audits completed during the period,
- the results and outcomes of follow-up reviews carried out during the period, to assess the extent and adequacy of management action taken in response to audit reports from the previous year
- an update on the delivery of the 2014/15 IA Plan, including audits in-progress which should be finalised and reported to the next Committee meeting and any deferred audits.

**7 KPMG - Update Report**

**8 KPMG - Grant Certification**

**9 Forward Work Programme**

To note the Forward Work Programme

**10 Date of next meeting**

To note that the next regular meeting of the Committee will be held on 10 March 2015.

**11 Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

**Part II**

**Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed**